

Allergy Process

For Schools and Parents

Purpose of this document:

This document has been created to give a concise guide to the process of Special diets with Aspens Services. This is a guide and does not constitute our Allergy Policy which is available upon request.

Identify Children with a Special Diet Requirement



It is the schools responsibility to identify pupils in their care who require a special or alternative diet. When a child is identified as in need of a special or alternative diet, an Alternative menu request form needs to be completed, this should be given to the parents to complete by the school and when returned from the parents to the school, a copy of this form must be given to the kitchen manager. For school with a delivered in service, this will be the kitchen manager for the production kitchen.

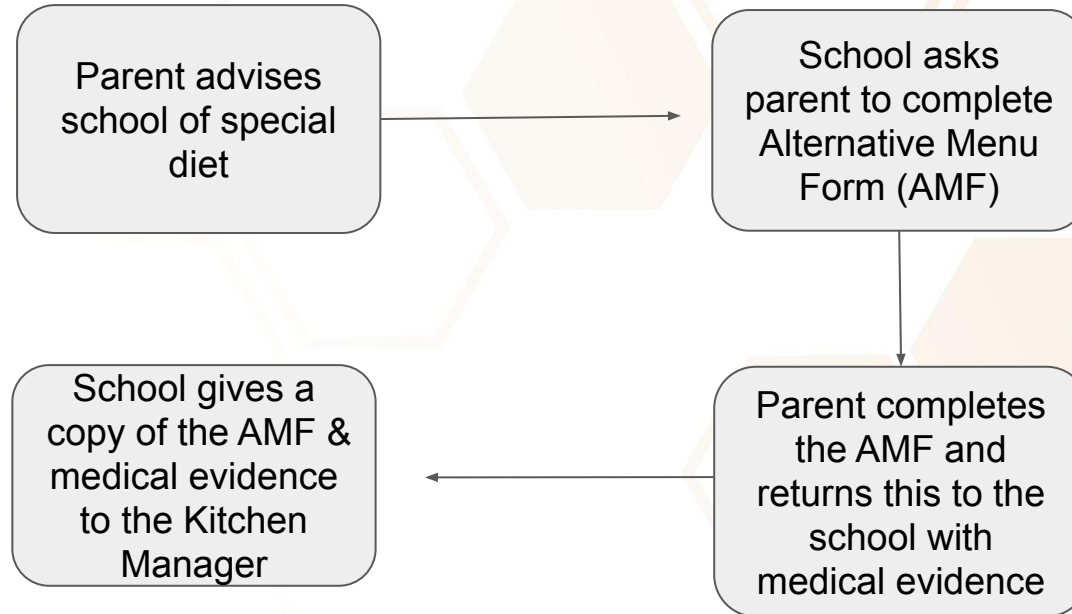


Alternative Menu Form (Allergy & Lifestyle Notification and Medical Diet Request)

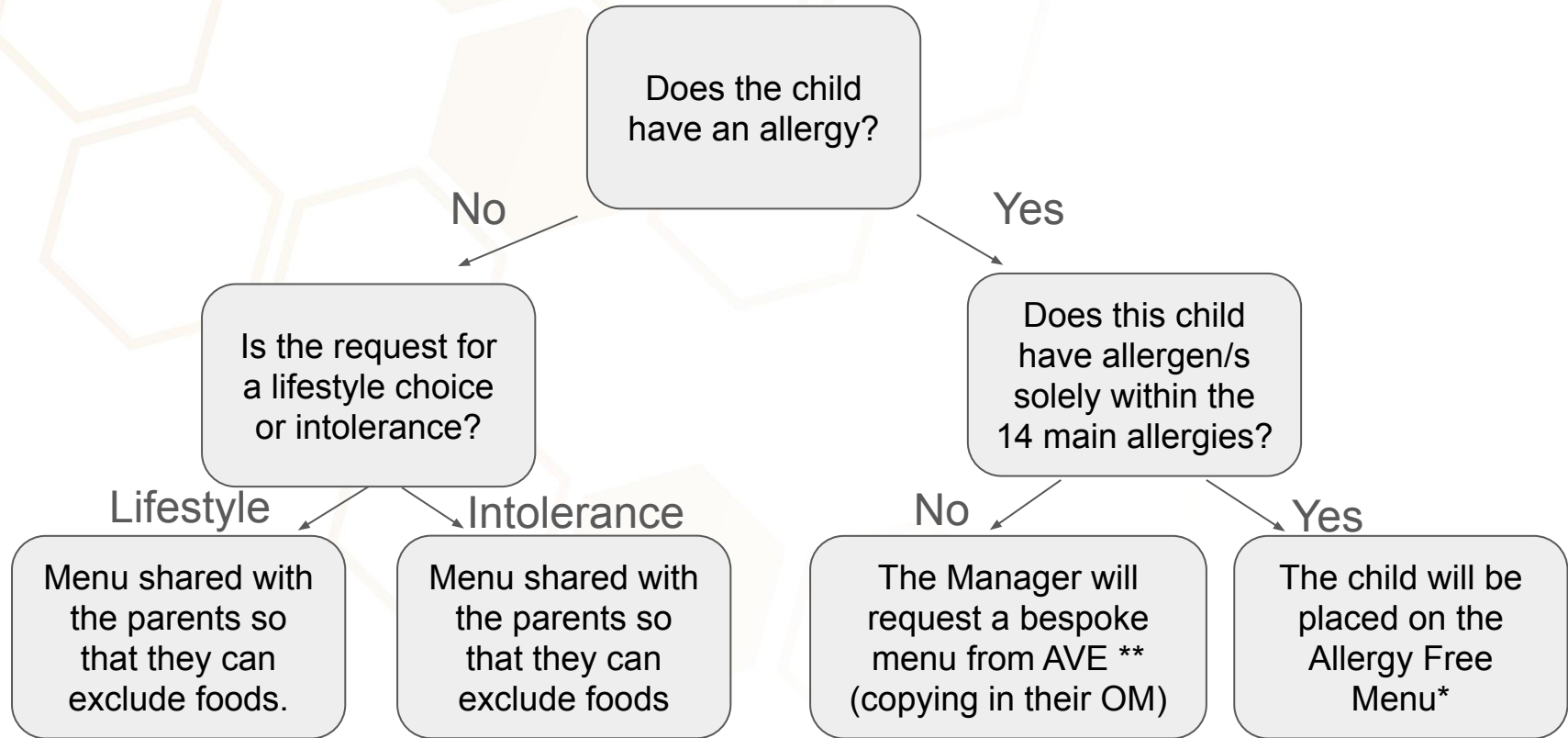
The Company is committed to providing meals for children with medical requirements and any allergy or lifestyle needs.



Identify Children with a Special Diet Requirement

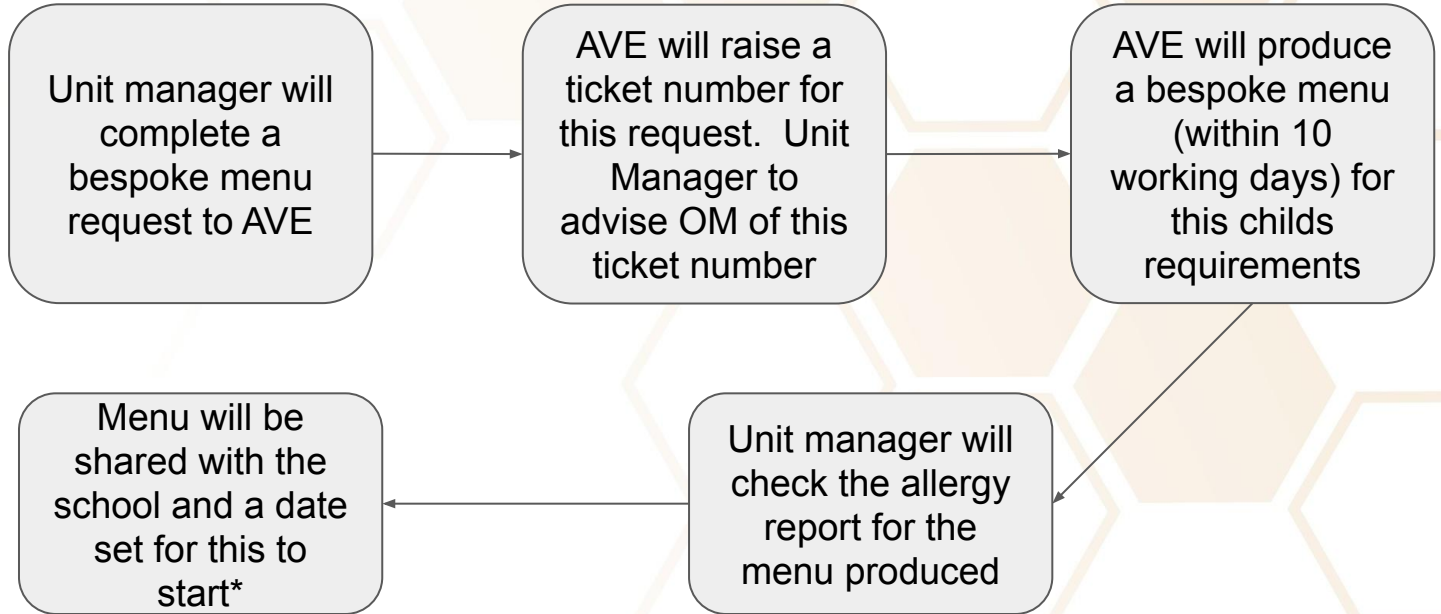


Kitchen Managers Evaluation after reviewing AMF



* Excludes nuts, as all our school kitchens are nut free. ** Medical evidence will be required for all bespoke menus.

Bespoke menu process



* The start date will depend on the need to order certain products in the next available food delivery.

Service of meals

